



The Complete Idiot's Guide to Computer Basics, 4E

By Joe Kraynak

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This new edition of *The Complete Idiot's Guide to Computer Basics* places you in charge of the computer, rather than the other way around, and focuses on software troubleshooting rather than on hardware technobabble.

--Features coverage of newsgroups, message boards, and mailing lists

--Goes over the basics of personal finance programs

--Includes a chapter on networking

--Focuses on software, which means it focuses on topics that most affect novice users

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Editorial Review

About the Author

Joe Kraynak has taught hundreds of thousands of novice computer users how to master their computers and their software. His long list of computer books includes *Using and Upgrading PCs*, *CliffsNotes Buying Your First PC*, *Easy Internet*, and *The Complete Idiot's Guide to Microsoft Office XP*.

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