



Business Organizations for Paralegals

By Deborah E. Bouchoux

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Fundamentals of Business Organizations for Paralegals, Third Edition, offers a concise treatment of all of the forms of business organizations in the United States. The author provides thorough, succinct treatment of all pertinent topics, making this book the ideal choice for instructors who teach a shorter course and need a text that covers critical topics with a more straightforward approach.

Attentive to the fundamentals paralegal students need to know, this concise paperback provides:

- a basic and thorough understanding of **all the various types of business organizations** in a direct and concise format
- a discussion of **each form of business organization**, including the nature of the entity, advantages and disadvantages, formation of the entity, operation and management, transferability of ownership, dissolution, and tax consequences
- more in-depth treatment of **Limited Liability Partnerships and Limited Liability Companies** than other texts
- **useful exhibits and charts** that highlight important topics and **sample forms** that are integrated with the textual discussion throughout the book
- **Internet resources** in each chapter that direct readers to Internet sites that may provide additional information, forms, or agreements
- **Key Terms** defined in the margins for easy reference, **practice tips** in each chapter that provide pragmatic information for paralegals, **lists of relevant websites** and of **tasks commonly performed by paralegals**, and a complete glossary that provides an easy reference for terminology
- **Case Illustrations** — brief summaries of cases that illustrate one of the concepts or topics addressed in the chapter
- **Discussion Questions** in each chapter that stimulate class discussion and ensure that students understand the material
- **a complete ancillary package**, including an instructor's manual with a test bank and PowerPoint slides. The Instructor's Manual will also provide additional forms, such as tax forms, not included in the text

New to Third Edition:

- each chapter includes **all new discussion questions, Internet questions,** and

Case Illustrations

- Chapter 6 discusses **Revised Uniform Limited Liability Company Act**
- Chapter 10 discusses **new trends in corporate governance**, such as the move toward electing boards of directors by majority rather than plurality vote, the move toward eliminating staggered or classified boards of directors, new SEC rules and regulations, and the availability of proxy materials on the Internet
- coverage of the **2008 financial crisis**

Clear and to the point, **Fundamentals of Business Organizations for Paralegals** is an excellent, concise treatment of the basics of business organizations, providing students with a thorough understanding of essential topics.

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