



Copyediting and Proofreading For Dummies

By Suzanne Gilad

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Turn your knack for language into a lucrative career

Must-know techniques and resources for maximizing your accuracy and speed

Interested in becoming a copyeditor or proofreader? Want to know more about what each job entails? This friendly guide helps you position yourself for success. Polish your skills, build a winning résumé and land the job you've always wanted. Books, magazines, Web sites, corporate documents - find out how to improve any type of publication and make yourself indispensable to writers, editors, and your boss.

- Balance between style and rules
- Master the art of the query
- Use proofreader symbols
- Edit and proof electronic documents
- Build a solid freelancing career

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Editorial Review

From the Back Cover

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About the Author

Suzanne Gilad has proofread or copyedited over 1,200 titles for more than 20 prominent publishing imprints.

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